

TRAINING CALENDAR 2013-2014

FEBRUARY 2014

February 25

Defensive Driving (9 SLOTS AVAILABLE!) (Qualifies for 1 of your Mandatory Safety Trainings for the Year!! May also qualify for a discount on your personal car insurance)

Presented by MMIA-Thom Danenhower

1:00-5:00 Waste/Water Treatment Conference Room

MARCH 2014

March 6

First Aid Training (Qualifies for 1 of your Mandatory Safety Trainings for the Year!!) FULL!

8:00-12:00 St. Peter's Hospital-ABC Rooms (10 person limit)

March 13

CPR Training (Qualifies for 1 of your Mandatory Safety Trainings for the Year!!) FULL!

1:00-5:00 St. Peter's Hospital-ABC Rooms (10 person limit)

APRIL 2014

April 8

How to Say it at Work (Communication Skills) (Learn the Types of Communication, Key Components of Communication, Communications and Technology, What Makes Someone a Good Communicator, Tips for Navigating a Difficult Situation).

Presented by RBH –Kim Goodman; Our EAP Program

10:00-11:00 Room 426; City-County Building

April 25

Fire Extinguisher Usage; Fire Prevention and Workplace Hazard Identification (Qualifies for 1 of your Mandatory Safety Trainings for the Year!!)

Presented by our very own Fire Dept!

1:00- TBD Fire Station 1; Civic Center (20 person limit)

MAY 2014

May 15-June 15

Open Enrollment Period

MMIA/State Clinic

UNUM/AFLAC

VEBA

RBH/OPTUM

State of Montana Deferred Compensation 457

Legal Shield

TBA

JUNE 2014

June TBA